

12 July 2019

IOTC CIRCULAR 2019–29

Dear Madam / Sir

INVITATION TO THE 22ND SESSION OF THE IOTC SCIENTIFIC COMMITTEE AND CALENDAR OF WORKING PARTIES

I have the honour of extending to you an invitation to participate in the 22nd Session of the Scientific Committee, which will be held in Islamabad, Pakistan, from the 2–6 December 2019.

The scientific Working Parties on Neritic Tunas, Temperate Tunas, Billfish, Ecosystems and Bycatch, Methods, Tropical Tunas and Data Collection and Statistics will all be held in advance of the Scientific Committee meeting, with the dates given below.

Further information concerning the meetings, including agendas and other documents, will be communicated by the IOTC Secretariat in the coming months via Circulars and the IOTC website www.iotc.org/meetings/upcoming.

Meeting location and registration

Registration for the meetings is essential so as to allow the IOTC Secretariat sufficient time to make the necessary arrangements. Please register for the meetings on the IOTC website no later than 15 days before the respective meetings. The registration deadlines and links to the registration sites are provided below

Credentials for the Scientific Committee Meeting

In accordance with Rule III of the IOTC Rules of Procedure (2014), official credentials are required in order to participate in the Scientific Committee meeting. For your convenience, a draft letter of credentials (from Appendix I of the IOTC Rules of Procedure, 2014) is available [here](#).

Please note, only those who are listed on a Letter of Credentials will be permitted to attend the Session.

Contracting Parties & Cooperating Non-contracting Parties (CPCs)

Each CPC is requested to provide a letter of credentials signed by the appropriate Authority indicating who will attend the meeting and in what capacity, no later than 15 days before the meeting to iotc-secretariat@fao.org and a hard copy at the commencement of the meeting.

Invited Experts and Observers

Delegates wishing to attend the meeting as Invited Experts or pre-approved IOTC Observers are also requested to submit a similar Letter of Credentials, no later than 15 days before the Session to iotc-secretariat@fao.org and a hard copy at the commencement of the meeting.

Paper submissions

Papers must be relevant to the current agenda of the meeting for which they are submitted. Titles must be provided thirty (30) days before the meeting and full working papers must be submitted fifteen (15) days ahead of the meeting, at the latest.

Distribution

IOTC Contracting Parties: Australia, Bangladesh, China, Comoros, Eritrea, European Union, France (Territories), India, Indonesia, Iran (Islamic Rep of), Japan, Kenya, Rep. of Korea, Madagascar, Malaysia, Maldives, Mauritius, Mozambique, Oman, Pakistan, Philippines, Seychelles, Sierra Leone, Somalia, South Africa, Sri Lanka, Sudan, United Rep. of Tanzania, Thailand, United Kingdom (OT), Yemen. **Cooperating Non-Contracting Parties:** Liberia, Senegal. **Intergovernmental Organisations, Non-Governmental Organisations. Chairperson IOTC. Copy to:** FAO Headquarters, FAO Representatives to CPCs.

This message has been transmitted by email only

Meeting Participation fund (for developing IOTC Contracting Parties Members only)

The participation of one representative from developing Members of the IOTC may be supported through the IOTC Meeting Participation Fund (MPF). The applications for the IOTC MPF, must be received by the IOTC Secretariat (iotc-secretariat@fao.org) no later than 45 days in advance of the meeting.

Applications must include:

- i) an official nomination letter;
- ii) a detailed abstract of the scientific paper to be presented; and
- iii) the contact details of the nominee (with a copy of his/her passport).

Rules of procedure for the administration of the IOTC Meeting Participation Fund as well as guidelines for applying to the MPF can be found in Appendix VIII of the IOTC Rules of Procedure. Click [here](#). Please be reminded that there is no provision in the IOTC Rules of Procedure (2014) for the IOTC Secretariat to consider late applications to the MPF.

Calendar of important dates (2019)

Deadlines for Meeting Participation Fund applications ¹		
7 June	WPTmT(AS)	
20 July	WPEB	
26 July	WPB	
2 September	WPM	
6 September	WPTT	
13 October	WPDCS	
18 October	SC	
Deadlines for submission of full papers and registration		
8 July	WPTmT – Register here	
20 August	WPEB – Register here	
26 August	WPB – Register here	
3 October	WPM – Register here	
7 October	WPTT – Register here	
13 November	WPDCS – Register here	
18 November	SC – Register here (credentials also required)	
Sessions (9 am to 5 pm)		
WPTmT(AS)	Tuesday to Friday	23 – 26 July
WPEB	Tuesday to Saturday	3 - 7 September
WPB	Monday to Thursday	9 – 12 September
WPM	Thursday to Saturday	17 – 19 October
WPTT	Monday to Saturday	21 – 26 October
WPDCS	Wednesday to Saturday	27 - 30 November
SC	Monday to Friday	2 to 6 December

¹ All Meeting Participation Fund applications must be received by the IOTC Secretariat before midnight, Seychelles time

Information on the host country

An information document, providing details on logistical aspects of the venue and local conditions, will be made available on the meeting webpage in the near future.

Yours sincerely



Hilario Murua (Dr)
Chairperson of the IOTC Scientific Committee

Attachments:

- None